

## Caring for Works on Paper

Works on paper are particularly susceptible to damage, so it is important to provide safe handling of your prints, manuscripts, drawings, maps and posters.

Works should be protected from UV radiation, which is emitted by the sun and fluorescent bulbs, by a filtering glazing in frames, or filters over windows and light bulbs. Keep drapes closed, and hang pictures on inside walls.

Makes sure that works are kept away from all pollutants. Photocopy machines, car exhaust, and heating systems can cause damage, as well as dirt and dust.

Monitor for activity of rodents or insects.

Maintain a steady temperature and aim for 35% relative humidity, as too much moisture will cause mold growth and spots.

Don't use pressure sensitive tape, which can make paper brittle and alter ink.